

FIRST-CLASS MAIL

NON-AUTO (under 1 oz.)	LETTERS	CARDS	FLATS
Single Piece (Machinable)	55.0¢	35.0¢	\$1.00
Metered Letters	50.0¢	-	-
Additional Ounce	15.0¢	-	20.0¢
PRESORTED	LETTERS	CARDS	FLATS
Machinable Presorted	46.0¢	28.5¢	81.0¢
Mixed AADC Automation	43.9¢	27.6¢	71.6¢
AADC Automation	41.9¢	27.0¢	62.0¢
3-digit	-	-	57.7¢
5-digit	38.9¢	26.0¢	43.0¢
ADDITIONAL OUNCE	-	-	20.0¢

Additional ounce rate does not apply on letter mail under 3.5 ounces

MARKETING MAIL

	(under 3.5 oz.)	(under 4 oz.)
AUTOMATION	LETTERS	FLATS
Mixed AADC	29.9¢	66.6¢
AADC	28.4¢	60.8¢
3-Digit	-	54.3¢
5-Digit	25.9¢	41.8¢
ECR Basic	29.4¢	30.2¢
ECR High Density	20.9¢	25.0¢
ECR High Density Plus	20.1¢	23.2¢
ECR Saturation	19.1¢	22.4¢

**Drop
Shipment
Discounts**

**NDC
Discount
2.0¢ To 4.3¢**

**SCF
Discount
2.5¢ To 5.4¢**

NONPROFIT

	(under 3.5 oz.)	(under 4 oz.)
AUTOMATION	LETTERS	FLATS
Mixed AADC	17.8¢	48.8¢
AADC	16.3¢	43.0¢
3-Digit	-	36.5¢
5-Digit	13.8¢	24.0¢
ECR Basic	20.9¢	21.8¢
ECR High Density	12.4¢	16.6¢
ECR High Density Plus	11.6¢	14.4¢
ECR Saturation	11.1¢	13.6¢



For information call:
703-370-4606

4407 Wheeler Avenue
Alexandria, Virginia 22304-6418



People You Can Trust...Dedicated To Service



ENVELOPE SIZE GUIDE

Commonly Known Size and Numbers

#6½	3½ x 6	#12	4¾ x 11
#6¾	3⅝ x 6	#14	5 x 11 ½
#7	3¾ x 6¾	A-6	4¾ x 6½
#7	3⅞ x 7½	A-7	5¼ x 7¼
#8	3⅝ x 8⅝	A-8	5½ x 8½
#9	3⅞ x 8⅞	A-9	5¾ x 8¾
#10	4⅞ x 9½	A-10	6 x 9½
#11	4½ x 10¾		

POSTAL RECEIPTS

First 1,000 Pieces	\$8.75
Each Additional 1,000 Pieces	\$1.09

POSTAL SPECIFICATIONS CHART (per piece)

First-Class Post Cards

	Min	Max
Height	3.5"	4.25"
Length	5"	6"
Thickness	.007"	.016"

Automated Flat-Size Mail

	Min	Max
Height	5"	12"
Length	6"	15"
Thickness	.009"	.75"

Letters (all classes, excludes folded self mailers)

Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.009"	.25"

Folded Letter-Size Self Mailers

Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"